



# Northeastern Catholic District School Board

—APF006

## POLICY STATEMENT

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The Northeastern Catholic District School Board (NCDSB) recognizes that access to housing in the community of Moosonee is limited yet essential to the recruitment and retention of a school principal and permanent teaching staff. The NCDSB is committed to providing affordable housing to eligible employees.

## REFERENCES

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### Teacherage

A housing unit owned by the Board, used to accommodate staff in a school.

## PROCEDURES

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### 1.0 ASSIGNMENT OF TEACHERAGES

- 1.1 A designated house shall be reserved for the Principal.
- 1.2 The multi-bedroom units shall be assigned tenants with dependents prior to those without dependents based on family needs and housing availability.
- 1.3 Housing assignments are typically completed on a school basis and only under exceptional circumstances will a reassignment during the school year be necessary.
- 1.4 No housing units to be sublet or used for any type of commercial enterprise, except where permitted under the Residential Tenancy Act, 2006.
- 1.5 Where feasible, teacherages which are not being used, may be used to other tenants at the discretion of the Manager of Plant and Maintenance.

### 2.0 NOTICE TO TENANTS

- 2.1 In the instance of reassignment of teacherage, a minimum of one (1) month notice shall be provided prior to a tenant moving to an alternate teacherage.

- 2.2 If reassignment is to take place for the following September, the Board shall provide a minimum of 60 days notice. This 60 days notice, under exceptional circumstances, may be waived and a 30 day notice provided.
- 2.3 The Manager of Plant and Maintenance or designate, has the right without written notice to enter the dwellings in the case of an emergency.
- 2.4 The Manager of Plant and Maintenance or designate or professional completing an inspection has the right to enter the premises with written notice 24 hours before the time of entry for repairs or inspections. Such entry will occur between 8:00 a.m. and 8:00 p.m.
- 2.5 A tenant may consent to entry without written notice.
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7.0 PROPERTY MAINTENANCE AND REPAIR

- 7.1 Tenants occupying Board teacherages must have the consent of the Manager of Plant and Maintenance before making any type of alteration to the unit.
- 7.2 No pictures or wall decorations are to be attached to walls unless an approved wall hook is used.
- 7.3 Rug cleanig is the responsibility of the tenant.
- 7.4 The tenant shall be responsible for lawn mowing at the Rental Premises, unless the tenant lives in multunit. If the tenant lives in a multnanunithe